

Job Description

Post:	Youth Intervention Officer (Schools Resilience Programme)
Salary:	£10,920
Hours:	17.5 hours per week (part time)
Terms and Conditions:	Fixed term post up to 31 st July 2023
Responsible To:	Project Manager (Aasha)
Responsible For:	Volunteers

Job Purpose:

1. To offer intensive mentoring for school pupils at high risk, providing one to one support to overcome the challenges they are facing at school, home and in the community in order to prevent exclusion and vulnerability; further preventing entry into gangs, criminality, exploitation and other behaviour issues which inhibits young people from development and growth.
2. To focusing on children in school to raise awareness, improve cognitive skills and decision making and resilience amongst pupils identified as at risk of and/or involved in violence, gangs and exploitation as well as for behaviour issues.
3. Gang and group conflict mediation to quickly resolve conflicts involving school pupils from escalating further and to provide targeted support to address root causes aided by diversionary activities to prevent young people from further entrenchment in groups/gangs and criminality
4. To track progress of young person and family to ensure they are moving towards achieving agreed goals and outcomes.

Main duties and responsibilities:

Case Work

1. Engage, educate and mentor young people in schools and PRU's, who are identified as at risk of vulnerability to youth violence, gang exploitation and other forms of exploitation
2. Provide 1-2-1 mentoring to young people who are identified as at risk as above
3. Organise and facilitate group work with identified groups of vulnerable young people in relation to mediation and resolution based interventions
3. Organise and facilitate training on thematic workshops to families and professionals in different settings.
4. To ensure that all workshops, training and group sessions are delivered by the agreed time according to the programme annual delivery plan.
5. To arrange and conduct home visits for all new young people and create and implement individual/family action plans to meet their needs.

6. To work young people and their families offering one to one support, advice and guidance and positive activities.

7. To intervene in hotspot areas where youth conflict is prevalent and help to reduce it by working with the target groups.

Planning and Delivery

1. To work closely with the line manager and schools to plan, facilitate and deliver the programme within the agreed outputs and timeframe.

2. To inform and communicate with the manager if any changes, amendments or risks to the above arise.

Networking, Profiling and Representing

1. To generate appropriate referrals to the programme by publicity, promotion and developing new networks and professional relationships with schools, key services and other agencies

2. To attend and represent the organisation at various meetings and events

3. To liaise and network regularly with schools, PRU's, partner organisations/agencies with regards to young people, follow-up work and development of new work.

Keep, Maintain and Track Accurate Data

1. To be responsible for the development, upkeep & implementation of individual and family action plans, reviews, exit evaluations and monitoring information of all the clients using service monitoring forms.

2. To accurately maintain up to date detailed casework files.

3. To ensure that all relevant internal and external monitoring reports are submitted on time.

4. To update the Senior Youth Intervention Officer on weekly basis on the work that has been undertaken and completed.

Other Duties

1. To adhere to the Osmani Trust policies & procedures

2. To ensure full participation in all internal meetings that may be deemed necessary as required by the post.

3. To undertake and complete training and personal developmental programmes/courses deemed necessary for the post.

4. To participate in Osmani Trust events, fundraising activities and other key programmes.

5. To carry out any other work allocated by the Aasha Project Manager across the various programmes.

Application deadline – 5pm, Mon 21 Sept 2020

Person Specification

Job Title: Youth Intervention Officer (Schools Resilience Programme)

Knowledge/Skills/Abilities	How assessed	Essential/Desirable
1. A youth work / social work/ counselling or other relevant professional or academic qualification	Application	Essential
2. Knowledge and understanding of the needs of young people/ families who are disadvantaged (at risk) particularly in relation to crime and youth violence	Application & Interview	Essential
3. Proven track record of working with disadvantaged youth groups including gang members, those who may have been exposed to exploitation, involved in crime or those who may be on the verge of being expelled from education and have behavioural issues.	Application & Interview	Desirable
4. Proven track record of ability to liaise and work in partnership with criminal justice organisations/statutory bodies, police, PRUs and related agencies in a professional manner.	Application & Interview	Desirable
5. Understanding of safeguarding for children and vulnerable young adults	Application & Interview	Essential
6. Ability to speak Bengali	Application & Interview	Desirable
7. Experience of working in culturally diverse communities	Application & Interview	Desirable
8. Experience of working with young people / families in their homes	Application & Interview	Desirable
9. Ability to motivate young people	Application & Interview	Desirable
10. Ability to write reports to a high standard	Application & Interview	Essential
11. Experience of maintaining accurate data records and with a good level of competency in using Microsoft Word, Excel and Outlook	Application & Interview	Essential
12. Able to communicate verbally and in writing, clearly and confidently with a variety of people at different levels	Application & Interview	Essential
13. Ability work on own initiative and within team	Application & Interview	Desirable
14. Ability to be flexible and accommodating to the needs of the project/ organisation	Application & Interview	Essential
15. Flexibility to work weekends and evenings	Application & Interview	Essential